



## VOLUNTEER OPPORTUNITIES

The following volunteer opportunities are available at Home Sweet Home Ministries. If you are interested in any of these opportunities: please call (309) 834-4746 or email [volunteer@hshministries.org](mailto:volunteer@hshministries.org). Volunteers must be 18 years old or older.

### **RECEIVING CENTER** Available Saturdays 8:00am-12:00pm and 12:00pm-4:00pm

- ★ *Clothing Sorter*: Sort clothing as to quality and style into bins (e.g., shorts, pants, shirts, etc.), and prepare items for sale.

### **SORTING CENTER (basement)** Monday through Friday 9:00am-3:00pm

- ★ *Housewares*: Sort housewares, such as dishes, baby items, pictures, etc.; clean and prepare items for sale.
- ★ *Toys*: Check games for all existing pieces; clean large toys and bag small ones.
- ★ *Books*: Separate books by hardback or paperback, children's, adults, etc., and appropriateness.

### **FOOD SERVICES** Monday through Sunday 11:00am-1:00pm and 4:00pm to 6:00pm

- ★ Help prepare and serve meals
- ★ *Adopt-A-Meal*: Underwrite, plan, prepare, serve, and clean up after a meal; good opportunity for small groups.

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## VOLUNTEER APPLICATION

*(must be 18 years of age or over)*

NAME \_\_\_\_\_  
Last First Middle Initial

ADDRESS \_\_\_\_\_  
Street City State Zip

PHONE (HOME) \_\_\_\_\_ (WORK) \_\_\_\_\_ (CELL) \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ BIRTHDAY \_\_\_\_\_

EMPLOYER \_\_\_\_\_ POSITION \_\_\_\_\_

STUDENT? [ ] YES [ ] NO IF SO, WHERE? \_\_\_\_\_

CHURCH AFFILIATION \_\_\_\_\_

ARE YOU BEING REQUIRED TO COMPLETE VOLUNTEER HOURS FOR ANY REASON (SCHOOL, ORGANIZATION, COURT ORDER, HABITAT FOR HUMANITY, SHARE PROGRAM, ETC.?)

[ ] NO [ ] YES, I MUST COMPLETE \_\_\_\_\_ HOURS FOR (REASON) \_\_\_\_\_

**SKILLS AND INTERESTS**

EDUCATION/BACKGROUND \_\_\_\_\_

HOBBIES/SKILLS/INTERESTS \_\_\_\_\_

PREVIOUS VOLUNTEER EXPERIENCE \_\_\_\_\_

**HOW DID YOU HEAR ABOUT VOLUNTEER OPPORTUNITIES AT HOME SWEET HOME MINISTRIES?**

- Friend
- Agency Client
- Radio/Television
- Advertisement
- Staff Member
- Newspaper/Brochure
- Church
- Volunteer Center/School
- Other \_\_\_\_\_

**PLEASE LIST TWO REFERENCES**

Name	Telephone	Relationship

**CONTACT IN CASE OF EMERGENCY** \_\_\_\_\_

Name	Telephone
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**AFFIDAVIT OF CONFIDENTIALITY**

Home Sweet Home Ministries adheres to the principle of maximum confidentiality and follows the mandates of the Illinois statutes and regulations as from time to time provided, and as currently specified in the Mental Health Confidentiality Act. Accordingly all board members, staff, volunteers, and others associated with the operation of this establishment shall keep all information regarding clients or agency business in general in strictest confidence.

I understand the requirements for confidentiality and agree to abide thereby. I further understand that a violation of confidentiality requirements could result in immediate termination of my involvement with Home Sweet Home Ministries, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>STAFF USE ONLY</b>	
PLACEMENT _____	
INTERVIEWER _____	DATE _____
NOTES _____	